

**DISCLOSURE FORM FOR TRUSTEES  
AND SENIOR ADMINISTRATIVE PERSONNEL**

1. Are you aware of any relationship existing between Triangle Bible Institute and yourself, or a person or firm affiliated with yourself that may represent an actual or apparent conflict of interest?

Yes \_\_\_\_\_ No \_\_\_\_\_

[If your answer is "Yes" please detail the circumstances. If more space is needed you may use the reverse side of this form or add additional pages.]

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2. Excluding circumstances that have been previously reported under the University's Code of Ethics and Conduct, did you, or a person or firm affiliated with yourself, receive a loan or anything of value:

- (a) from any source that supplies, or is seeking to supply, goods or services to TBI; or
- (b) for or because of any official act performed, or to be performed, by you in your official capacity as a Trustee or Senior Administrative employee of TBI?

Yes \_\_\_\_\_ No \_\_\_\_\_ [

[If your answer is "Yes" please detail the circumstances. If more space is needed you may use the reverse side of this form or add additional pages.]

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3. Do you know of any instances or circumstances that may constitute a violation of the Code of Ethics and Conduct, but that may not have been previously reported?

Yes \_\_\_\_\_ No \_\_\_\_\_

[If your answer is "Yes" please detail the circumstances. If more space is needed you may use the reverse side of this form or add additional pages.]

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**[QUESTION 4 IS TO BE COMPLETED BY SENIOR ADMINISTRATIVE PERSONNEL ONLY]**

4. Are you a member or owner of, employed by, or otherwise involved with any business, organization, enterprise, association, or other entity for which you provide services or resources (with or without compensation) and which either:
- (a) does business or is seeking to do business with TBI; or
  - (b) entails your involvement during any part of TBI's regularly scheduled work hours?

Yes \_\_\_\_\_ No \_\_\_\_\_

[If your answer is "Yes" please detail the circumstances. If more space is needed you may use the reverse side of this form or add additional sheets.]

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**DEFINITIONS**

For the purposes of this Disclosure Form the following definitions shall apply:

Affiliated Firm -- shall mean a firm in which an individual is an officer or senior management employee, or in which that individual (directly or indirectly) owns more than a 5 percent equity interest.

Affiliated Person -- shall mean an individual's immediate family members, close personal acquaintances, and others living within such individual's household. A close personal acquaintance will be deemed to exist when a business or social relationship between individuals is such that a neutral observer could reasonably conclude that a transaction in which both such individuals participate may either: (1) be affected in whole or in part by factors extraneous to the merits; or (2) have the appearance of being influence by such extraneous factors.

Senior Administrative Personnel or Employee -- shall mean the Pastor of Star Ministries, Executive Director, Deans, Directors, Executive Secretaries, and General Counsel.